

WARREN COUNTY COMMISSIONERS MEETING
MONDAY DECEMBER 2, 2024

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Kara Dewlen, LEDO Director; Lyn Martin, Cheryl Clark, Tom Witsman, Marty Kutsenkow, LeAnn Conrad, Brenda Leak.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Office Manager; John Kuiper, Zoning Director; Anthony Pruitt, Sheriff; Jill Wilson, HR Director; Dr. Sean Sharma, Health Officer.

1. The meeting was called to order by Craig Greenwood, President.
2. New Business:
 - a. John Comer made a motion to approve the amended agenda with a second from Clay Andrews, all voted in favor.
 - b. Clay Andrews made a motion to approve the November 14, 2024 – December 2, 2024 Commissioner Meeting minutes with a second from John Comer, all voted in favor.
 - c. Clay Andrews made a motion to approve the November 4 – November 18, 2024 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Clay Andrews made a motion to approve the November 8, 2024 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Herndon stated bridge on State Road 28 between State Road 63 & 263 is open but might close again for a short time to finish and 900W is finished. Hobaugh INDOT will reimburse \$1,050 for control due to State Road 26 project detour.
 - f. Property Maintenance – Kuiper presented photos taken Sunday Dec 1st of all parcels.
 - i. Dickens – Barce and Kuper stated photos show camper has been moved but not much other clean up done. John Comer made a motion for 30-day abeyance, then fine of \$500 seconded by Clay Andrews, all voted in favor.
 - ii. Purcell – Kuiper stated discussed with Purcell and informed Purcell something must be accomplished but nothing has been done.
 - iii. Mickle – Comer received an email. Kuiper stated that only some weed removed nothing more. Start UBO on the house commissioners stated.
 - g. EMA Director Position – Tabled until Executive Session possibly December 11th @ 4:00.
 - h. Resolution Authorizing the Assignment of Tax Sale Certificate to the Town of West Lebanon – Barce explained UBO fees are very high and parcel did not sell at tax sale. Commissioners can assign to the West Lebanon and 4 Knocks has 120 days to redeem. West Lebanon will discuss at Dec 9th Town Meeting. If all approved and not redeemed Town will take possession April 2025. John Comer made a motion to approve Resolution #2024-1202A Assigning 86-13-13-210-104.000-010 to Town of West Lebanon seconded by Clay Andrews, all voted in favor.
 - i. LOW Tax Software – Weston-Hubner explained issues with MVP Tax has not been updated in many years. Low is the same company as the financial system which would link systems together. County has had MVP since 2005 and there are only 6 counties remaining with the software. The new software would be \$280,392.00 to purchase but with the investment interest brought in being over \$600,000, the funds are available. Commissioners discussed and will table until December 16th.
 - j. Resolution Establishing Commissioners' Sale of Tax Sale Certificates – Discussed 4 parcels did not sell at tax sale. Craig Greenwood made a motion to approve Resolution #2024-1202B with minimum bid set at \$150 seconded by John Comer, all voted in favor.

Old Business:

Elected Official/Department Head comments:

- a. Anthony Pruitt, Sheriff – Sheriff vehicle was involved in an accident with a deer but department will pay for the damages rather than insurance as repairs are approximately \$1,600.
- b. Sean Sharma, Health Officer – Discussed Health Board candidates for board replacement possibly in January 2025. Food Establishment Ordinance needs updated.
- c. Matt Herndon, Highway Superintendent – Community Crossing Grant estimates and bids due in January so requested a working meeting to discuss. Funds will be needed for county match.
- d. John Kuiper, Zoning Director – UBO hearing for David Searcy is set for Dec 16th Commissioner Meeting.
- e. Kara Dewlen, LEDO Director – Stellar presentation to the State is Friday December 6th.
- f. Temporary Road Closure Amending Resolution #2023-0605C - Clay Andrews made a motion to approve corrections to Temporary Road Closure Resolution #2024-1202C seconded by John Comer, all in favor.
- g. Robin Weston-Hubner, Auditor – Settlement has been submitted but issues with taxing software slowed down the process and MSD is in need of funds this week, disbursement as soon as approved.
- h.

Public Comment:

- a. Tom Witsman – Inquired about blacktopping gravel roads next year. Greenwood stated will be in discussion with highway and asked for email explaining the request.
- b. Commissioners thanked Marty Kutsenkow for his volunteer work with KIRPC.

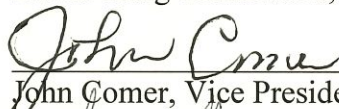
Next Commissioner meeting December 16, 2024 @ 8:30 a.m.

There being no further business Clay Andrews made a motion to adjourn with a second from John Comer, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


David Craig Greenwood, President


John Comer, Vice President


Clay Andrews